

# **GUIDELINES FOR SUBMITTING A CANDIDATURE TO ORGANISE FASU EVENTS**

## **GENERAL CONCEPT**

1. Event
2. Proposed Dates
3. Candidate city and country (information of both):
  - General info
  - Current population
  - Universities involved in the organisation and general info
  - Other relevant information

## **POLITICAL ASPECTS**

4. What role is the National University Sports Federation playing in the organisation of this event?
5. Which is the main institution leading the organisation of the event?
6. What other public and sports entities in your country/region/city are involved in it and in which level?
7. Are there any elections (change in the local, regional and/or national government) planned to be held in your country prior to or in the year during which you intend to organise the FASU Event? What would be the impact on the event?

## **GENERAL CONSIDERATIONS**

8. Are there any local laws, customs or regulations which would limit, restrict or interfere with the organisation of the FASU Event in any way and how do you plan to solve the limitations?
9. In the case your Bidding Project would be attributed the organisation of the FASU event, what is your proposed structure of the Organising Committee?
10. Are there any current laws in your country specifically related to doping control? Do the appropriate authorities have a signed agreement with WADA (World Anti-doping Agency)?

## **IMMIGRATION AND CUSTOMS**

11. What are the immigration procedures currently in force in your country to obtain an entry visa? Can you facilitate gratis visas for participants?
12. Are any vaccination measures required to enter the country? Please submit a list of the countries concerned by these specific health and vaccination rules.
13. Can you guarantee that custom formalities will be facilitated for the event (sports equipment, medical instruments and related products, etc.)?

## **FINANCES**

14. Can you briefly explain how the FASU Event you are bidding to host will be financed?
15. What kind of agreements do you plan to sign with sponsors and other organisations to help in the implementation of the event?

16. What are your budget projections (operational and non-operational) for the organisation of the FASU event (in dollars)?
17. What the proposed cost of stay for the athletes and officials per day, per person?
18. Confirm that, as the Organising Committee, you agree to commit to respect the rights and activation activities of all FASU partners.

## EXPERIENCE

19. What important similar continental events have been organised in your candidate city, region and country?
20. What is the general background of the Bidding Committee in the organisation international sport events? (Please, fill in the table)

No.	Dates	Name of Event	Location	No. of Participants
1				
2				
3				
...				

21. Does your country have a sufficient number of experienced officials, national referees and judges to conduct the FASU Event in accordance with the respective ISF technical rules? If not, how will you provide these officials?

## FACILITIES

22. What are the existing and /or foreseen facilities (conference halls, stadiums, arenas, fields, pools courses, practice venues, etc.) that you will use for the event?

## ACCOMMODATION AND DINING

23. What kind of accommodation will be provided for athletes and officials? What will be the capacity of the accommodation based on double-room occupancy?
24. Can you indicate the distance and time from the accommodation areas to the international airport and to the sports facilities?
25. What facilities will be available in the accommodation venues? Where will each of them be located?
26. Which hotels will you dedicate to the Delegates and FASU representatives?
27. Can you briefly explain what kind of structure you foresee for the catering? Where will this take place?

## TRANSPORTATION

28. Does your candidate city have an international airport? Attach a description of the international connections. If you intend to use other international airports, please give specific information.
29. Please provide the general transportation plan for the event.
30. Do you envision any arrangements in order to reduce the international travel expenses of the delegations as much as possible?

***For Complementary information concerning the FASU Events, contact***

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## **MEDICAL SERVICES AND DOPING CONTROL**

31. Can you assure sufficient medical assistance for the entire organisation? Please provide the medical plan of the event and What services or recognized organisation will guarantee this assistance?
32. What Antidoping program will you put in place in the promotion and protection of the integrity of sport and athlete's health?

## **SECURITY**

33. What collaboration will you undertake with the city police services and the country police? Will it exist any special security plan specifically developed for the event? If is the case, who will develop and control it? Who will be concerned by it? In what terms?

## **PROMOTION OF THE FASU EVENT**

34. What kind of promotional strategies will you initiate to ensure the maximum number of participants in the FASU Event?
35. What kind of promotional strategies and programmes will you initiate for the inhabitants of your city and region in order to ensure the visibility of the FASU Event in the venues and within the city?
36. What kind of communication strategies and programmes will you initiate in order to promote the FASU event and FASU to the students before and during the FASU Event?
37. Are there any agreements you plan to sign with other organisations to promote/cooperate in the promotion the event?

## **MEDIA: PRESS, RADIO AND TELEVISION**

38. What arrangements do you plan for guaranteeing the best television and radio broadcasting and for the written, electronic and photographic coverage of the FASU Event?
39. Is there any television company interested in the broadcasting of the event?
40. Can you undertake livestreaming production of all or part of the event?
41. Can you guarantee to the local and foreign journalists, as well as to the television companies, that the ICT services and conditions will be according with the FASU IT Minimum requirements?
42. Will you provide WIFI connection to the participants in the event? In which facilities?

## **CULTURAL PROGRAMMES**

43. What kind of cultural programme do you foresee during the FASU Event?

## **VISION AND LEGACY**

44. What would be the impact and legacy for your candidate city during the post-FASU Event?
45. Why should your bid be taken into final consideration?